

<b>HUMAN RESOURCES MEMORANDUM 15-014</b>		DATE ISSUED: <b>07/28/2015</b>
SUBJECT: <b>Alternate Retirement Program Termination</b>		REFERENCE: <b>2015-021</b>
TO: Personnel Officers, Personnel Transactions Supervisors, Personnel Transaction Staff, Employee Relations Officers, Personnel Liaisons, Attendance Clerks, DGS Managers and Supervisors		SUPERCEDES:

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**PLEASE ENSURE THAT THIS INFORMATION IS SHARED WITH YOUR EMPLOYEES**

**Direction** Pursuant to California Government Code sections 20281.5 and 19999.3(g), the Alternate Retirement Program (ARP) was closed to new employees effective July 1, 2013, and is now closed to new payroll deductions for hours worked on or after July 1, 2015. Departments should continue to process retroactive corrections for time worked prior to July 1, 2015. Refer to Human Resources Memorandum 13-008 for additional information.

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**Current ARP Members** Employees with an ARP balance will continue to follow the normal ARP process and will be notified of their ARP payout options prior to their three-month election period (months 47 – 49 following their initial ARP enrollment).

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**Separated Employees** Separated employees are eligible to take a distribution of their ARP account balance 90 days after the posting date of their last ARP deduction. If a payout option is not selected during the election period, the ARP account is subject to a monthly administrative fee. All ARP accounts must be liquidated by November 1, 2017, or the funds will transfer to the State Controller's Office (SCO) Unclaimed Property Unit.

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**Questions** Questions related to this information should be directed to your assigned OHR Personnel Specialist. For California Public Employees' Retirement System (CalPERS) eligibility and benefit information contact CalPERS at (888) 225-7377. Questions related to Personnel Action Request (PAR) documentation, contact SCO's Customer Contact Center at (916) 372-7200.

**ANGIE BOLDRINI**, Personnel Officer  
Office of Human Resources

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